



Shelby County Government

MARK H. LUTTRELL, JR.
MAYOR

October 13, 2015

Mr. Stephen C. Berger
Brg3s Architects
11 W. Huling Avenue
Memphis, TN 38103

RE: RFQ #16-007-06, Architectural & Engineering Design Services for Implementation of Health Department Master Plan

Dear Mr. Berger:

We are pleased to inform you that your firm has been selected to provide **Architectural and Engineering Design Services for Implementation of the Health Department's Master Plan**, which was issued on the above-described RFQ.

A contract for these services will be forwarded to your office for your review and approval. Until then, no work should begin on this project until you receive an official "Notice to Proceed," along with a fully negotiated and executed copy of the contract.

Thank you for your proposal and congratulations on your selection. Shelby County Government looks forward to the successful and timely delivery of this very important service and your company's efforts in reaching this goal.

If you have any questions regarding this letter, please contact Ms. Tosha Davenport @ (901) 222-2260.

Sincerely,

Clifton Davis
Administrator of Purchasing
Shelby County Government

CD/shw

cc: Diep Tran, Support Services
Lee Rankin Hopson, Contracts Administrator
Tonya Blunt, Contracts Administration

VASCO A. SMITH, JR. ADMINISTRATION BUILDING
160 North Main Street • Memphis, TN 38103
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Purchasing Department

160 N. Main, Suite 900
Memphis, TN 38103

(901) 222-2250
Fax (901) 222-2064

Shelby County Tennessee

Mark H. Luttrell Jr., Mayor

Memorandum

To: Honorable Mark H. Luttrell, Jr.
Shelby County Mayor

From: Clifton Davis, Administrator
Purchasing Department

Date: October 07, 2015

Re: RFQ-16-007-06
Health Department Master Plan Implementation

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Shelby County Government seeks to retain the services of a consulting firm to provide professional Architectural and Engineering consulting services for the Health Department Master Plan Implementation.

Eight (8) companies submitted responses to "RFQ # 16-007-06, "Health Department Master Plan Implementation". The companies that submitted proposals are as follows:

<u>Bidders</u>	<u>LOSB</u>	<u>Score Card</u>	<u>Local Vendor</u>
1. Brg3S	No	433	Yes
2. ANF	No	416	Yes
3. ETFC	No	407	Yes
4. Pickering	No	379	Yes
5. John Pruett	No	363	Yes
6. Arch/Self Tucker	Yes	355	Yes
7. Braganza	No	354	Yes
8. Fleming	No	351	Yes

The Consultant Review Committee met to discuss the qualifications of the Eight (8) Architectural and Engineering consultants that submitted responses to the Request for Qualification. It was determined that Brg3S submitted the most responsive bid, in addition they have a 55.8% LOSB participation in this project, therefore the recommendation is to award the contract to Brg3S.

A fee was not required as part of the response but will be negotiated with the successful respondent upon approval of the recommendation by the Shelby County Mayor.

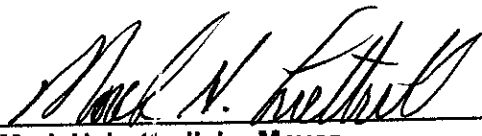
Please indicate your approval or disapproval of this selection in the space provided below:

APPROVED: ✓

APPROVED WITH CHANGES: _____

DISAPPROVED: _____

DATE: 10-9-15


Mark H. Luttrell Jr., Mayor

Cc: RFQ File 16-007-06